

**REQUEST FOR QUALIFICATIONS**  
**CONTRACT OPERATIONS AND MANAGEMENT**  
**WATER AND WASTEWATER FACILITIES**  
**HAMILTON COUNTY REGIONAL UTILITY DISTRICT**  
**HAMILTON COUNTY, INDIANA**

Written offers to a Request for Qualifications for the purpose of providing contract operations, maintenance and management of the Hamilton County Regional Utility District Water and Wastewater Facilities will be received by the Hamilton County Board of Commissioners (the “County”), One Hamilton Square, Suite 157, Noblesville, IN 46060 **until 9:00 AM Eastern time on April 22, 2024**. Submittals must be delivered to Mr. Lee Buckingham, Director of Administration, One Hamilton Square Suite 157, Noblesville, IN 46060 no later than 9:00 AM Eastern time. Submittals time-stamped at 9:01 AM or after will be returned unopened to the Bidder.

Packets containing the detailed Request for Qualifications and related requirements, terms and conditions can be obtained by download at the Wessler Engineering Planroom, [www.wesslerengineering.com/planroom](http://www.wesslerengineering.com/planroom).

The information requested is to be organized in accordance with the format outlined in the Request for Qualifications (RFQ) document and is to be bound into one (1) volume. The outside envelope shall be sealed and labeled “Statement of Qualifications for the Operation and Management of the Water and Wastewater Facilities”. A submittal may be rejected by the County if the submittal is not completed in its entirety and/or is not organized as outlined in the RFQ document.

Questions pertaining to this Request for Qualifications must be submitted in writing by email to [Lee.Buckingham@hamiltoncounty.in.gov](mailto:Lee.Buckingham@hamiltoncounty.in.gov) **no later than 4:00 pm on April 12, 2024**.

The County reserves the right to modify or cancel the Project at any time before a Contract Operator enters into a formal agreement with the County, including at any point during the scoping period. The County reserves the right to reject any and all Qualifications at its sole discretion. The County may enter into discussions with any individual Contract Operator to clarify and assure a full understanding and responsiveness to the solicitation requirements.

Advertisement dates

March 15, 2024

March 22, 2024

Qualifications due

April 22, 2024 9:00 AM